

**KANSAS STATE SCHOOL FOR THE DEAF**  
*OVER A CENTURY OF SERVICE. ESTABLISHED 1861*  
*“KSD is a tobacco free campus”*

450 EAST PARK STREET  
OLATHE, KANSAS 66061-5497  
TELEPHONE (913) 791-0573  
FAX (913) 797-0577  
Website: www.ksdeaf.org

**\*\*\*\* JOB OPENING ANNOUNCEMENT \*\*\*\***

**POSITION TITLE: PARAPROFESSIONAL- SUBSTITUTE**

**SALARY:** Minimum \$10.75 hr w/ H.S.; 11.35 hr w/AA degree; \$11.85 hr w/BS.  
Placement made within agency guidelines on salary schedule depending upon education and professional experience.

**SCHEDULE:** Mon - Fri: 7:30 am - 4:00 pm; (½ hr lunch)

**EMPLOYMENT DATE:** Immediate

**JOB DESCRIPTION:** Assists the classroom teachers in providing resources and assistance to students. Provides instructional assistance to students under the guidance of the teacher, assist with preparation of instructional materials and record keeping, and in supervising students, e.g., locating appropriate materials for use by a student, preparing special materials as directed by the teacher, supervising groups of students on as needed basis, and tutoring/ assisting students on an individual or small group basis. Maintain appropriate communication with students, teachers, parents, and other professionals. Participate in staff meetings and in service as required. Perform other duties as assigned.

**MINIMUM REQUIREMENTS:**

Ability to communicate effectively with students, staff, parents, including ability to effectively communicate in sign language. ASL and English skills will be assessed. Ability to work cooperatively. Ability to correctly operate school machines, tools, and equipment. High School diploma or GED. AA or higher degree or training working with students preferred.

**SPECIAL REQUIREMENTS:**

Upon offer of employment, a background check will be conducted via the KS Bureau of Investigation & KS Dept. of Social & Rehabilitation Services. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

**APPLICATION DEADLINE: Open Throughout the School Year**

**APPLICATION DEADLINE:** Accepted throughout the school year **CONTACT:**  
**Teresa Chandler, Human Resources; Phone: 913/791-0500 v/tty E-Mail:**  
tchandler@ksdeaf.org Fax: 913/780-6563

An Equal Employment /Educational Opportunities Agency/  
Veterans Preference  
**KSD Embraces Diversity**

**Posted: 08-04-10**